

TOWN OF WESTFORD

**October 20, 2008 Special Town Meeting Schedule**

Relevant Dates and Deadlines

<b>Event</b>	<b>DATE</b>
<b>Warrant Opens</b>	<b>Tue., July 22</b>
Depts, Boards, Committees submit proposed Warrant Articles	Wed., July 16, 3:00pm
File Documentation for Zoning and scenic Rd bylaw amendments with Planning	Wed., July 30, 3:00pm
<b>Warrant Closes (deadline for petition articles)</b>	<b>Tues., Sept 9, 12:00pm</b>
Special Town Meeting Warrant is posted	Mon., October 6
Reports & Records that Town Meeting is considering are posted	Mon., October 6
Final Motions are posted on the Town's website	Mon., October 6
Warrant notification is mailed to residents	Wed., October 8
Approved Street layout plan is filed with Town Clerk	Fri., October 10
Voter registration deadline	Fri., October 10, 8:00pm
Powepoint presentations to IT department	Fri., October 10

Relevant Meetings

<b>Event</b>	<b>DATE</b>
Selectmen Review proposed Warrant Articles	Tue., September 9
Planning Board opens Public Hearings on all zoning and scenic roads articles	Mon., September 15
Selectmen review and sign Warrant, approve final wording of the post card mailing of warrant summary, review draft motions, hold public hearing for street layout plans, and review motions	Tue., September 23
Planning Board closes Public Hearings on zoning and scenic roads articles	Mon., September 29
Review of final motions and Special Town Meeting process	Fri., October 3
Planning Board reports to Selectmen on zoning and scenic roads articles	Tue., October 14
Selectmen & Finance Committee finalize positions on Warrant articles	Tue., October 14
Special Town Meeting	Mon., Oct 20, 7:30pm
Adjourned session, if needed	Tue., Oct 21
Adjourned session, if needed	Wed., Oct 22